



# RENTAL APPLICATION

1006 Arendell St, Morehead City, NC 28557 (252)726-3167  
FAX (252) 726-0829 rentals@chalkandgibbs.com

*Application fee is \$25.00 per applicant. Application fees are non-refundable and must be paid in the form of a money order or check. No cash accepted. All occupants 18 years or older must fill out a separate application form and provide application fee and a copy of photo I.D. Application process typically takes 4 business days. Security Deposit is required upon approval and lease must be signed within 14 days of approval. No exceptions. All renters are required to have a renter's insurance policy before lease signing. Please speak with one of our rental agents if you have any questions.*

Application for Property Address: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Primary Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Any pets/animals? No Yes If yes, how many and what kind? \_\_\_\_\_

Circle one: Non-smoker OR Smoker Drivers License #: \_\_\_\_\_

Type of Vehicle: \_\_\_\_\_ Tag #: \_\_\_\_\_ Year: \_\_\_\_\_ Monthly Payment: \_\_\_\_\_

Do you own any Recreational vehicles? \_\_\_\_\_ If so, what? \_\_\_\_\_

### List All Other Occupants of the Household including minors:

Name: \_\_\_\_\_ DOB: \_\_\_\_\_ SS# \_\_\_\_\_ Relationship: \_\_\_\_\_

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### CRIMINAL HISTORY:

Is there anything negative that might show up on your credit, criminal, or past landlord history reports?  
If so, explain: \_\_\_\_\_

Have you ever been convicted of a crime? No Yes If yes, explain: \_\_\_\_\_

Have you ever been evicted from a residence? No Yes If yes, explain: \_\_\_\_\_

### EMERGENCY CONTACTS: (LIST AT LEAST TWO WITH COMPLETE INFORMATION)

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**ADDRESSES:    NEED AT LEAST 5 YEARS OF ADDRESSES AND EMPLOYMENT**

**Full Current Address:** \_\_\_\_\_ Own or Rent? \_\_\_\_\_

Date Move In/Move Out: \_\_\_\_\_ Monthly Payment: \_\_\_\_\_ Has notice been given? Yes No

Landlord's Name/Address/Phone # \_\_\_\_\_

Reason for moving: \_\_\_\_\_

**Previous Address** \_\_\_\_\_ Own or Rent? \_\_\_\_\_

Date Move In/Move Out: \_\_\_\_\_ Monthly Payment: \_\_\_\_\_ Has notice been given? Yes No

Landlord's Name/Address/Phone # \_\_\_\_\_

Reason for moving: \_\_\_\_\_

**Previous Address** \_\_\_\_\_

Date Move In/Move Out: \_\_\_\_\_ Monthly Payment: \_\_\_\_\_ Has notice been given? Yes No

Landlord's Name/Address/Phone # \_\_\_\_\_

Reason for moving: \_\_\_\_\_

**EMPLOYMENT:**

**Current Employer:** \_\_\_\_\_ Phone: \_\_\_\_\_ Position: \_\_\_\_\_

Length of Employment: \_\_\_\_\_ Current Monthly Income: \_\_\_\_\_ Full Time / Part Time?

Employer Address: \_\_\_\_\_ Supervisor Name: \_\_\_\_\_

**Previous Employer:** \_\_\_\_\_ Phone: \_\_\_\_\_ Position: \_\_\_\_\_

Length of Employment: \_\_\_\_\_ Current Monthly Income: \_\_\_\_\_ Full Time / Part Time?

Employer Address: \_\_\_\_\_ Supervisor Name: \_\_\_\_\_

**Previous Employer:** \_\_\_\_\_ Phone: \_\_\_\_\_ Position: \_\_\_\_\_

Length of Employment: \_\_\_\_\_ Current Monthly Income: \_\_\_\_\_ Full Time / Part Time?

Employer Address: \_\_\_\_\_ Supervisor Name: \_\_\_\_\_

**Any additional income** (Name source and will need written verification): \_\_\_\_\_

Amount: \_\_\_\_\_ Per: \_\_\_\_\_



P.O. Box 26140  
Greensboro, NC 27410  
www.firstpointresources.com

Applicant allows Chalk & Gibbs Inc. to process the application through a third-party vendor, First Point, for credit and criminal history. The application fee is non-refundable.

Name (First, Middle, Last): \_\_\_\_\_ Gender: Male/Female

Maiden name (If Applicable): \_\_\_\_\_

Current address: \_\_\_\_\_ How Long? \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

1<sup>st</sup> Previous Address: \_\_\_\_\_ How Long? \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Applicant Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Driver's License # and State Issued: \_\_\_\_\_

**APPLICANT AUTHORIZATION**

*I authorize Rentfacts, A FirstPoint Resource, to obtain my present and previous residence information, as well as any current and previous employment information. This includes any salary or other pertinent information that may assist in completing my rental application. I further authorize Rentfacts to verify my credit history and perform a criminal record search. Applicant understands that once approved and once applicant pays their security deposit, the security deposit will be non-refundable if applicant cancels before lease starts.*

*Further, I authorize my current and former employers as well as other organizations to provide such information. Applicant understands the penalties for false or willfully omitting information can result in eviction or rejection of application. Applicant hereby certifies that the information provided on this application is true and correct.*

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
DATE

*California, Minnesota & Oklahoma residents only:*

I want to receive a free copy of any Consumer Report, investigative Report, or Credit Report on me that is requested.  Yes  No

.....  
Property Name: Chalk and Gibbs, Inc RENT\_01245

Requestor Name: \_\_\_\_\_

- |                                  |                              |
|----------------------------------|------------------------------|
| _____ Social Security Trace      | _____ County Criminal Search |
| _____ Evictions Multi-State      | _____ Evictions Single State |
| _____ Multi-State Criminal Index | _____ NC Statewide Criminal  |
| _____ Rental History             | _____ Rental Credit          |
| _____ Statewide Criminal Check   | _____ VA Statewide Criminal  |



For fax orders please fax this form to 1-800-888-3487

P.O. Box 26140  
Greensboro, NC 26140  
(800) 4489-0254